

**MassHire Metro South/West Workforce Board
Finance Committee Meeting Notes
April 4, 2022**

Members Present on Zoom Conferencing: Mark Fegley, Chair, Alex Rodriguez, Chris Vericker

Others Present on Zoom Conferencing: Henry Bryson, Greg Bunn, Tom Cahill, Cindy Cedrone, Carol Wolf

Welcome and Approval of Minutes

Greg Bunn welcomed the members and turned the meeting over to Mark Fegley. Mark asked for a motion to approve the February 7, 2022 minutes. Chris Vericker made a motion. Alex Rodriguez seconded. Motion passed.

MH MSW: Unified Regional Financial Summary Reports as of February 28, 2022

Carol Wolf presented the MassHire Metro South/West Unified Regional Financial Summary Reports as of February 28, 2022. She noted the largest portion of spending will happen in this quarter and that the state is allowing more funds to be carried over to FY23. She said there has been an increase in spending: training contracts have increased slightly and new positions have been filled. She also said there would be relocating expenses related to two office moves this fiscal year.

It was suggested that Zoie Jaklitsch, Career Center Director, attend the next meeting to explain the practical application of funds.

Discussion of Report-Out Options to Board Members

Henry Bryson reported that he, Greg and Tom Cahill had discussed how to revise, or add to, the current reports to more accurately reflect additional funding. Tom suggested a one-pager noting additional funding received and showing the balance of funds that can be carried over to the next fiscal year. The members agreed.

Merger Update

Greg reported that the original plan was to have a small corporate board for the State's non-profit status, but after reexamination it was recommended that it would be better to integrate WIOA Board members to fill the requirements of the non-profit status. This calls for re-writing of the By-laws. Greg also said because of two major workloads, the merger and moving of office spaces, the procurement for the career center service provider will be delayed until the fall. He said a fourth branch, Workforce Board, would be added to the merger and a firewall would be put in place so the new MSWETA entity could be the service provider until a new procurement is conducted. This will help to ensure no disruption of services. The other branches include: Board Operations, Fiscal/Admin and Youth.

Next Steps

Greg said DTA has a program, Competitive Integrated Employment Services (CIES) that the Career Center is planning to partner with VOA, the current career center operator.

Mark asked for a motion to adjourn. Chris made a motion. Alex seconded. The meeting was adjourned at 9:30 a.m.